

## SCOLE PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 19 February 2008 7.30 pm at Scole Primary School

**Present:** Cllrs. S Buckle (Chairman) Mrs S Redgrave (Vice - Chairman) Mrs P Fisher, R Franklin, A Frith, Mrs J Jones, Mrs C Moore, G Moore, R Philpot.

**In Attendance:** Mrs M Cook (Clerk to the Council) and 3 members of the public and District Councillor Mrs J Wilby.

1. **To receive & accept apologies for absence**  
None required.
2. **To receive declarations of interest in items on the agenda**  
No declarations received.
3. **To confirm the minutes of the meeting held**
  - a) **15 January 2008**  
The minutes of the Council meeting held on 15 January 2008, having previously been circulated to all Members were unanimously approved and signed by the Chairman.
  - b) **24 January 2008**  
The minutes of the Council meeting held on 24 January 2008, having previously been circulated to all Members were unanimously approved and signed by the Chairman.
4. **To receive any Police Liaison Officer report**  
An e-mail had been received from PCSO Kate Yuill indicating there would be no Police presence at the meeting.
5. **To adjourn the meeting to receive a short presentation on the proposed Residential Development on the land opposite the Scole Inn.**  
The Clerk had been notified that day by the agent, ASD Architecture Ltd, that the application had been withdrawn pending further highway, design, landscape and archaeology information to be forwarded to Planning Department, and the presentation therefore would not take place.
6. **To re-convene the meeting.**  
Not required as the adjournment of the meeting did not take place.
7. **To report any correspondence or action, for information purposes, arising from the minutes**
  - Norfolk County Council propose to introduce a 40mph speed limit on the A1066 between the roundabout on the A140 and just past the property known as 'Old Beams'. At the suggestion of Cllr Franklin Scole PC is to request that consideration is given to extending the limit all the way through to Diss.
  - South Norfolk Planning Department has been consulted with regard to possible unauthorised buildings in Billingford.
  - Update from Norfolk County Council re two footpaths in Scole, One is Millers Lane / Angles Way (FP34) and the other is from the Church to Bungay Road (FP30). Both will have worked started on them soon. Firm date to be advised.
  - Report of defective 'wig wag' light acknowledged.

- Report of damaged 'give way' sign at junction of Norgate Lane / Norwich Road acknowledged with inspection and repair to be carried out as soon as practicable.
- Previous query from a Parishioner re the results of speed monitoring loops in Bungay Road resulted in finding out they had been instigated by a private business as a result of a planning application. The Clerk was informed the speeds and volumes were not significantly higher than Norfolk County Council would expect.
- Diss Area SNAP Meeting Wednesday 27 February 7pm Corn Hall
- Letter received from a Parishioner in a neighbouring Parish asking if there was a proposal to site wind turbines in the Scole area. The answer was no.
- Letter received from a Parishioner asking for clarification as to whether the author of the Post Horn 8<sup>th</sup> edition referendum re Windmills/wind turbines/renewable energy was acting on behalf of the Council. The author was acting as a member of the public contributing an article.
- Letter received from Abi Dennington-Price clarifying points made at the meeting on 24 January. The proposed Affordable Housing site on Norwich Road takes up most of the site, there will be a small area of open land left to the rear of the site. Affordable Housing developments under South Norfolk Local Plan policy HOU13 cannot be used as a 'lever' to then enable more development on the same site. Only affordable housing for local people can be built on this land as it is outside the Scole development boundary. Returning to the site would only be considered if sufficient local housing need was again proven. The letter assured the Council that no planning policy exists which will allow the proposed development to be used to 'facilitate' the open market housing on or adjacent to the affordable housing site being proposed. It is hoped to have a Public Consultation in the Spring.
- Tree surgery for trees near the war memorial recommended by Norfolk County Council will be carried out within the next six to eight weeks.
- Pot hole at Reeve Close has been repaired.
- A140 overbridge at Thelveton has been inspected and remedial work programmed for summer 2008.
- Update on Post Office situation. Review process is currently taking place. Post Offices will learn their fate around 19 March with public consultation taking place from 26 March for 6 week period. NRCC meeting on 26 March at Aylsham Town Hall with main subject for discussion being Post Office Closures. Public are welcome to attend.
- As at 11 February Business Reserve Account stood at £17,559.71 and current account at £309.91
- Letter re Waveney Valley Leader Application, explaining that if an application for funding from East of England Development Agency is successful, the money could be granted to one or more projects that fits within the Local Development Strategy. Results will be announced after 14 March

8. **To receive and discuss items from Parish Councillors**

Cllr Franklin expressed concerns that work considered for 2006/07 by County Council in Low Road and Bridge Road, Scole to control where Travellers might try to park had yet to materialise. He passed correspondence from 2005 to the Clerk that she might follow this up. Cllr Fisher advised the meeting that she will be attending the Older Peoples Forum meeting at Long Stratton. Cllr also expressed concerns about the lack of response from Anglia Water. There had been water main burst in Ransome Avenue which was reported on Friday, but not dealt with until Monday 18 February. The water had been flowing at a considerable pace all the time in between.

Cllr Redgrave passed round sheets summarising the results of the Working Party tour of the village to ascertain the sort of work that needed to be done in the village. This item will be included on the agenda for next meeting.

In addition to this report Cllr Redgrave reported that

- Property next to shop has surface water pipe extended over the drain, therefore all water from roof will run onto pavement
- an Aston Martin, without a current road fund licence, was parked outside Jade on the bus stop
- several items of furniture and empty beer bottles had been dumped at the top end of Low Road, Scole
- dog bin in Reeve Close needs emptying
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Discussion followed regarding the give way sign at the Norwich Road / Norgate Lane junction, but as the priorities had not changed, the sign still required repairing.

Cllr Jones was pleased to hear that the bridge repair work would take place in the Summer. She was also concerned, with everyone else, about the amount of litter.

Cllr C Moore commented that she would be pleased when the Thelveton speed limit was in place as there was still a lot of speeding through the village.

Cllr G Moore reported that previous concerns about the Borderhoppa service appear to have been resolved with South Norfolk giving a grant for which Borderhoppa had inadvertently not applied.

Cllr Frith reported that despite two workmen being present on the A1066 armed with a strimmer and a leaf blower, the path remained in need of further work to allow people to pass each other and to regain the original width.

The footpath opposite the Old Greyhound also needed restoring to its former width and the Clerk was asked to write to Mr Gwillam at Shingle Cottage. Path outside the property next door to the Church needs restoring. Cllr Frith also asked for an update on the planning appeal by Michael's Mowers. Clerk to investigate and forward an answer.

Cllr Philpot mentioned the St. Leonards street nameplate that was in a poor state of repair and advised Councillors to look out for a letter in Post Horn regarding highways.

Cllr Buckle said New Road, Thelveton was one of the roads needing repairing. There were a large number of pot holes needing filling and banks need rebuilding.

9. **To adjourn the meeting to receive**

The Chair adjourned the meeting to receive

**a) residents questions**

Questions were asked and answers given concerning

- the post office
- affordable housing consultation

**b) reports from District and County Councillor**

District Councillor reported that

- there would be no Council tax increase by District Council
- District Council status has risen from Good to Excellent
- leisure centres across the district were to be upgraded
- the Borderhoppa service was being supported
- an extra road sweep through Scole had been organised

10. **To re-convene meeting**

Meeting was re-convened

11. **To consider planning applications as notified by South Norfolk Council**

**Application No:** 2008/0130  
**Applicant:** Norfolk Windmills Trust  
County Hall, Martineau Lane, Norwich NR1 2SG  
**Location:** Billingford Mill, Lower Street, Billingford  
**Proposal:** Removal of sails from The Mill to carry out repairs and re -painting using like for like materials and linseed oil paint  
**Parish Decision: A - we have no views or comments about this application**

**Application No:** 2008/0190 (Planning Consent) and 2008/0191 (Listed Building consent)  
**Applicant:** Kingsley Carehomes Ltd  
7 Badgerwood Cose, Lowestoft NR33 1ZZ  
**Location:** Scole Lodge, Norwich Road, Scole  
**Proposal:** Proposed extension of existing care home for residential care & EMI (Dementia) care  
**Parish Decision: A - we have no views or comments about this application**

**Application No:** 2008/0265  
**Applicant:** Roger Lewis  
Hedgehog House, 65 The Common, Scole  
**Location:** Hedgehog House, 65 The Common, Scole  
**Proposal:** Conversion of garage to accommodation and erection of single storey extension  
**Parish Decision: A - we have no views or comments about this application**

**Application No:** 2008/0322  
**Applicant:** Mr TR & Mrs ED Williamson  
6 Clements Close, Scole IP21 4EG  
**Location:** 6 Clements Close, Scole  
**Proposal:** proposed conservatory to rear of property and porch to front of dwelling  
**Parish Decision: A - we have no views or comments about this application**

**The District Council decision on the following Planning application was reported:**  
**2007/2604** Grove Farm, Upper Street, Billingford  
**Proposal:** Proposed increase of height of boundary wall to match existing  
**Decision:** Approved

12. **To confirm payment of accounts presented to the meeting**

M Cook	£242.78	Salary to 19 February 2008
E-on Energy	£111.60	Power supply 01-31 January 2008
Pearce & Kemp	£ 98.36	Streetlight maintenance January 2008

Letter to bank to transfer £452.74 from Stepsaver account to C urrent account to cover these payments.

An additional payment of £14.13 to Cllr Redgrave to cover travel expenses of the Working Group visiting sites in the Parish was also presented to Council.

On the proposal of Cllr G Moore, seconded by Cllr Philpot and agreed unanimously it was resolved to make the payments.

13. **To consider**

**a) a request for a grit bin to be installed at the junction of Upper Street, Billingford and A143**

After discussion following a request from Parishioners for a grit bin to be installed, it was agreed unanimously for the purchase of this. Norfolk County Council have agreed to keep it topped up with salt/grit, and residents will spread as required at the junction.

**b) dog litter and litter bins and their signage**

After discussion it was agreed unanimously to purchase and place dog bins at Bridge Road and on Norwich Road, opposite Last's Garage.

It was agreed that the District Dog Warden would be informed and asked if would keep an eye out for, and take the appropriate action if, dog owners were making use of the facility to dispose of dog litter. A notice would be put in the Post Horn magazine,

**14. To consider Quality Status for this Council, and the need for a Parish Plan**

After discussion about the amount of work that would be needed and the benefits to be gained, and the need to make a case for available grants, it was decided to go ahead with a Village Plan, to encompass all three villages, as a step towards Quality Status.

A working party was formed for the specific purpose of co-ordinating the formulation of a Village Plan. Members were to be Cllr Alan Frith, Cllr Corinne Moore and Cllr Susan Redgrave and Cllr Jackie Jones.

**15. To receive the report from the Council Member of the Trustees of Scole Community & Playing Fields and to approve the appointment of a non Trustee as Treasurer**

After discussion it was agreed to seek guidance on the question of a non -Trustee being nominated as Treasurer.

Cllr Fisher reported that 226 questionnaires had been sent out regarding a MUGA (Multi Use Games Area) and 221 favourable replies had been returned. Grants were now being applied for.

New committee members had come forward and offered their services.

**16. To receive verbal reports of any accidents within the Parish.**

No reports of any accidents.

**17. To receive details of correspondence received, not dealt with elsewhere**

- Audit Commission – external auditors for the next five years will be Mazars LLP
- Letter from Norfolk County Council asking the Council's views on the proposed 40mph speed limit on Norwich Road, Thelveton. As views were requested by 15 February I have confirmed the Council's agreement.
- Letter received from Citizens Advice Bureau advising that work has started on the Shelfanger Road premises and temporary opening hours. Please 'phone for details if required.
- Letter received from Dept. for Communities & Local Government re Consultation on orders and regulations relating to conduct of local authority members in England.
- Letter received from Planning Services (SNDC) asking for completion of a questionnaire in respect of the 'Sustainable Settlements Database'. As it was based on fact, not opinion and was required by 8 February, I have completed and returned the form.
- Letter from Leisure Services (SNDC) re Play Area Inspections – passed to Cllr Fisher for Community Playing Fields consideration
- Mobile Police Office is scheduled to be in the lay-by in Bungay Road on Tuesday 19 February between 09.20 and 10.50
- Enclosed is a Mobile Police Station Schedule for April to July 2008 (copy enclosed)

- Letter from Norfolk Rural Community Council to say that Mrs Terri Cummins (whom I believe is known to members of this Council) left her post on 8 February. There is no immediate replacement.
- There will be a Norfolk Rural Community Council meeting to which members of the public are invited to attend on Wednesday 26 March 2008 at Aylsham Town Hall 7pm – 9pm, refreshments available from 6.30pm. There will be a representative from Post Office Ltd, and the theme will be to focus on ways of supporting communities who are facing cuts. Please advise your attendance on 01362 698216.
- Letter from Enertrag UK Ltd informing the Council that they intend applying for Planning permission to construct 6 wind turbines south of Tivetshall St Mary, and having requested a scoping opinion from South Norfolk DC.
- 3 no books & CD re Norfolk Minerals & Waste Local Development Framework Consultation

The meeting closed at 9.30pm

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Chairman