DRAFT MINUTES TO BE CONFIRMED

SCOLE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 21 October 2008 7.30 pm at Scole Primary School

Present: Cllrs. Mrs S Redgrave (Chair), Mrs P Fisher, R Franklin, A Frith, Mrs C Moore, R Philpot.

In Attendance: Mrs M Cook (Clerk to the Council) Mark Walker (Broadland Housing Association) and Abi Dennington-Price (South Norfolk Council) 8 members of the public.

1. **To receive & accept apologies for absence**
   Apologies were accepted from Cllrs Jackie Jones and Graham Moore

2. **To receive declarations of interest in items on the agenda**
   Councillor Fisher declared an interest in item 15.

3. **To confirm the minutes of the previous meeting**
   The minutes of the Parish Council meeting held on 16 September 2008, having previously been circulated to all Members were confirmed, and signed by the Chairman.

4. **To receive any Police Liaison Officer report**
   Apologies had been received from PCSO Kate Yuill who was on annual leave.

5. **To report any correspondence or action, for information purposes, arising from the minutes**
   467/5 I have written again to Mott MacDonald asking for information on when the A1066 will be started as it is now 7 weeks since the original starting date.
   469/12b) I have now received the letter fro Norfolk County Council requesting our comments about the proposed 40 mph in New Road and this will be discussed later
   469/14 Letter from Norfolk County Council containing the business case and financial assumptions for the Unitary bid. Too late for us to use, but available to anyone interested.

6. **To receive a report on the Affordable Housing Scheme**
   The Chair welcomed Mark Walker and Abi Dennington Price. They were able to report that the deal for additional land was at draft contract stage. Negotiations were ongoing with Norfolk County Council for right of way over, or ownership of, the ditch at the front. Planners were due to meet soon to approve the alterations that had been made. The Architects had been engaged on a fixed price so the number of times alterations were made did not affect their cost. The visualised programme was that IF a public consultation was held in December, the project would go before Planning Committee in March 2009, the bid to the Housing Corporation would take 4 – 6 weeks, and the build period would be approx 12 months.

7. **To adjourn the meeting to receive**
   a) residents questions or comments
   - Members of the public reported that the noticeboards had not been updated.
   - Queried the make up of the Affordable Housing which is 2 no properties to be 'part buy' with the others for rent.
   - Ian Constance spoke regarding the application for assistance with funds.

   b) reports from District & County Councillors
   - The District Councillor gave a brief report on her activities since the last meeting

8. **To re-convene the meeting**
The meeting re-convened at 8.05pm

9. **To receive and discuss items from Parish Councillors**
Items discussed included:

- Older People's Forum
- Parking on the bus stop on Diss Road
- Advertising boards blocking the pavement
- White lines and cat's eyes removed from the Norwich Road in Thelveton
- Possibility if changing the speed reactor sign on Norwich Road
- Street nameplate for St Leonards still not in place
- The state of the pavement surface, generally, and in particular opposite the War Memorial.
- Hedge on the Norwich Road between Dickleburgh and Thelveton has been cut
- Dog bins have been erected
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10. **To discuss and progress the grass cutting tenders**
Despite a successful meeting between the Chair, Vice Chairman and Saffron Housing, information was still awaited.

11. **To consider planning applications as notified by South Norfolk Council**

Application No: **2008/0752**
Applicant: Mr J Longhorn
Location: Old Post Office, Low Road, Billingford
Proposal: Change of use of land to residential cartilage with construction of garage to rear of premises
Parish Decision: Further information to be requested

Application No: **2008/1804**
Applicant: Mr I Constance
Location: Playing Field, Ransome Avenue, Scole
Proposal: Erection of Multi Use Games Area on the playing field
Parish Decision: A - we have no views or comments about this application

Application No: **2008/1902**
Applicant: Mr P Bradley
Location: Jasmine House, 3 Bungay Road, Scole
Proposal: Proposed single storey extension to the rear and erection of a porch to the west elevation
Parish Decision: A - we have no views or comments about this application

Planning Decisions made:
2008/1500 **11 Karen Close, Scole**
Proposed two nbedroom detached dwelling
Refused - Delegated

Planning Application Withdrawn
2008/1732H **74, Scole Common, Scole**
Proposal: Proposed two storey extension to existing dwelling

12. **To discuss and progress the situation at**
a) Low Road Billingford
Cllr Redgrave updated the meeting on Low Road, Billingford. She had met on site with Gary Overland from Highways who, despite the fact that the situation was not within the criteria, had high hopes that some changes could be made. The Police say it is a Highways

problem, but Highways feel it is enforcement that is required. The ambiguous restriction signs are to be changed.

b) New Road, Thelveton

The letter from Norfolk County Council asking for the Parish Council opinion on a proposed 40mph speed limit continuing from the Norwich Road limit to just past New Barn was discussed. By a majority vote it was

RESOLVED that the 40mph speed limit should be for the distance from the main road, where there were houses on both sides of new Road.

13. **To confirm payment of accounts presented at the meeting, and note bank balances, as detailed on the schedule**

The schedule of payments, circulated to Members was discussed and it was

RESOLVED that payment of the accounts totalling £634.54 be authorised.

14. **To discuss the arrangements for Remembrance Sunday and confirm the donation to be made for the wreath.**

It was confirmed that the Chairman and other intended attending the Service at the Scole War Memorial and later in the day at Billingford, where wreaths would be laid. Payment for both wreaths would be made by the Council.

15. **To consider an application from Scole Community Open Leisure Experience for a donation towards the Multi Use Games Area (Appendix 2)**

Having heard from Mr Constance at item 7, and following discussion, by a majority vote it was

RESOLVED that, subject to planning permission being granted, a donation of £2,500 be made at the appropriate time.

16. **To discuss the way forward with regard to Allotments**

Following discussion it was

RESOLVED that the Clerk researches the possibility of any suitable land.

17. **To receive a report from the Trustees of Scole Community & Playing Fields**

Councillor Fisher reported that after discussion no suitable place had been found for the Oak Tree that South Norfolk had offered, via the Tree Warden, for planting. Further developments at the Playing Fields were now waiting on Thelveton Estate.

18. **To receive any verbal report of Accidents within the Parish**

There were no verbal reports of any accidents.

19. **To receive details of correspondence received, not dealt with elsewhere**

- Letter from South Norfolk advertising October Half Term Holiday activities
- Letter of thanks from St Andrew's PCC for the donation towards the upkeep of the Churchyard, and also giving details of information requested to enable me to answer Mr Williams enquiry.
- E-mail received from NCAPTC /NALC Fly-tipping & litter
- E-mail from South Norfolk offering Planning Training – 3 Dec 08 5pm-7pm
- Norfolk Ass. Local Councils (NCAPTC) Emergency Management Seminar Wed 5 November 10.00-15.30 Poringland
- Norfolk Ass. Local Councils (NCAPTC) Association Area Meeting on 'Community Cohesion' Tuesday 18 November 2008 7.30 -8.45pm Poringland
- Newsletter from Standards Board for England
- Paper copy of the Consultation Paper which was published on the Communities & Local Government website on 27 August – The making and enforcing of byelaws.

Comments are invited by 20 November

- Gypsy & Traveller Local Development Document – proposed submission document
  Any comments are requested by 4 November. If anyone wishes for a copy please let me know.

The meeting closed at 9.40pm

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Chairman