

## SCOLE PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 17 February 2009 7.30 pm at Scole Primary School

**Present:** Cllrs. G Moore (Chairman) , Mrs P Fisher, R Franklin, Mrs J Jones, Mrs C Moore, Mrs S Redgrave (Vice-Chairman)

**In Attendance:** Mrs M Cook (Clerk to the Council)  
District Councillor J Wilby  
County Councillor J Pitt Pladdy  
2 members of the public

1. **To receive & accept apologies for absence**  
Apologies were received and accepted from Cllrs. Frith & Philpot
2. **To receive declarations of interest in items on the agenda**  
There were no declarations of interest.
3. **To confirm the minutes of the previous meeting**  
The minutes of the Parish Council meeting held on 20 January 2009, having previously been circulated to all Members, were confirmed after amendment to the Parish Councillors reports, and will be signed by the Chairman at the next meeting after being re-typed.
4. **To receive any Police Liaison Officer report**  
There was no Police presence and one item on the crime report of 'Burglary – dwelling' The Clerk has written asking for details.
5. **To report any correspondence or action, for information purposes, arising from the minutes**  
4/481 An explanation of the crime report has been requested of the Police and reported to them that Councillors would like to see a police presence occasionally if only to explain the crime as the lack of detail on the report is uninformative.  
6/481 The School Finance Committee have responded to Council's request for improved seating and a three year agreement for the fees saying that they are unable to agree.  
8/482
  - The Police have been told of the Council's concern over the parking in Diss Road.
  - Highways have been informed, again, of Council's concern over / or to report bullet points 1,2,3,5,6 and 8.
  - A letter has been received from Carole Piper 17 Comber Close to complain about the surface of Bungay Road to which I have replied saying that the Council have already taken this up with Highways.
  - Mr Whyberd will be cutting the bushes near the playing field by the end of this week.11/482 A letter has been handed to Cllr Fisher tonight asking that a minimum of three trustees attend quarterly meetings to update the Council on Playing Field / Village Hall plans. The first invitation is for the March meeting, at the earliest opportunity on the agenda.  
12/482 Correspondence re Grass cutting contracts with Highways and Saffron is continuing
6. **To adjourn the meeting to receive**
  - a) **residents questions or comments**
    - It was asked if the telephone box in Scole was staying. The answer was yes.
    - Previous questions re the payment of money for Churchyard expenses have been satisfied.
  - b) **District Councillor**

- Housing Forum, SNAP meeting, Scrutiny meetings attended
- Possibility of Travellers site at Brockdish

**County Councillor**

- Changes to Domiciliary care
- Boundary Committee report delayed until July 15
- County Council Budget to be set at 2.95% increase
- Meeting with Tim Edmonds South Area Highways, May Gurney are being asked to re-do re-surfacing works carried out by their contractors.

7. **To re-convene the meeting**

The meeting was re-convened at 8.17pm

8. **To receive the Clerk's report including the following:**

**a) Training Opportunity for Clerks & Councillors**

- Chairmanship and Engagement Course – Chairman unable to attend
- Training for Clerks & Councillors – four Councillors to attend

**b) Events organised by Norfolk Association of Local Councils**

- Invitations received from NALC to 'The Gold Summit – Our New Rural Economy' helping rural town and parish councils work with partners to create an easy set up packages for small businesses in rural areas, and 'The Green Summit – a Localist Green Agenda' helping parishes to develop community plans to create projects such as wildlife sanctuaries, community composting etc.

**c) Other items**

- Notice re Drainage & resurfacing works Burston Road / Low Road Scole.
- Audit of Dog Fouling Bins – please confirm schedule
- Training on Standards & Ethics organised by Diss Town Council attended by Chairman & Clerk
- Planning Training at South Norfolk attended by Clerk

9. **To receive and discuss items from Parish Councillors**

Items discussed / reported included:

- Training sessions attended on 'Community Consultation' and 'Getting your Community involved'.
- Light in telephone box at Thelveton is flickering. As it is an emergency box only Clerk to find out BT intention for it.
- Pothole in Low Road Billingford at junction with A143
- Restriction signs still have not been changed
- Doctors surgeries will continue to dispense medicines on site
- Pothole in Ransome Avenue near post box
- Light out o/s 36/38 Reeve Close
- Slippery pavements in icy weather at Reeves Close
- Chairman has informed Mr Larkins that the speeding in Bungay Road is a question of enforcement, but with no bad accident record it is not perceived as a problem. This item will be on the Agenda in March.

10. **To consider planning applications as notified by South Norfolk Council**

**Application No:** 2009/0147(Full permission) and 2009/0146 (Listed Building consent)

**Applicant:** Mrs A Gingell

**Location:** Lodge Farm Barn, Norwich Road, Scole

**Proposal:** Conversion of two small perpendicular and linked barns to provide accommodation for family's adopted children who have learning difficulties to help with education and social development. Creation of small walkway to aid circulation

**Parish Decision: A - we have no views or comments about this application**

**Planning Appeal Made:**

**Application No: 2008/1500**

**Mr K Bassett re 11 Karen Close has appealed to DCLG against the decision to refuse permission for a two bedroom detached dwelling at this address.**

**Parish decision to re-iterate previous comments.**

**Report of Decisions Made:**

**2008/2236** Flax Farm, Diss Road, Scole – Proposed first floor extension and internal alterations

Refused – Delegated decision

**2008/2372** 74 Scole Common, Scole – re-submission of 2008/1732 – Proposed two storey extension to existing dwelling

Approved – Delegated decision

11. **To a) confirm payment of accounts presented at the meeting, and note bank balances** The schedule of payments, circulated to Members was discussed, bank balances noted, and it was **RESOLVED** that payment of the accounts totalling £929.65 be authorised.
12. **To receive a report from the Trustees of Scole Community & Playing Fields**  
Cllr Fisher reported that the Scole Community & Playing Field Meeting would be pleased to have the attendance of Councillors at any future meetings. Following recent training Councillors suggested to Cllr Fisher that returns to Charities Commission, even nil returns, are updated as soon as possible in order to support grant applications.
13. **To receive an update on the Parish Plan**  
Cllr C Moore updated the meeting on the Parish Plan, passing copies of the questionnaire to Members. Having attended a training which included information on Community involvement, it was discovered that the software suggested by Georgina Hirst from South Norfolk Council is out of date, and NRCC promoted the use of Excel software. The Plan will now go forward as detailed in the last meeting.
14. **To receive an update on the Affordable Housing**  
There were in the region of 40-50 people who came to the event through the afternoon, and most of the comments received were positive and constructive.  
Abi Dennington –Price apologises that when the information leaflets were distributed last week informing people of the event it appears they were only delivered within Scole itself - and not to satellite settlements within the Scole parish such as Thelveton, Billingford, Thorpe Parva and Waterloo. She wishes to record in the minutes her apologies - this oversight was not intentional in any way. It is proposed that the Parish Council (and Broadland Housing Association) invites residents of those settlements to view the proposed plans at a future parish Council Meeting at the time a planning application is put in. Broadland Housing Association will now be working towards submitting a planning application in the Spring. Preparations for this will run in tandem with preparing a detailed funding bid to the Homes & Communities Agency (formerly known as the Housing Corporation).
17. **To receive any verbal report of Accidents within the Parish**  
3 no incidents reported
  - Coming together of two cars in Low Road, Billingford, possibly only damage to wing mirrors
  - Accident between public house and houses at top of hill (A143) but no detail
  - Outside cottages on A1066, overturned vehicle

19. **To receive details of correspondence received, not dealt with elsewhere**
- Guidance note on Assessing the Landscape & Visual Impact of Large Wind Turbine Developments
  - Norfolk County Council Booklet – A Guide to the Local Area Agreement
  - Letter from NCC enclosing an amended ownership Commons Registration sheet for Billingford Common

The meeting closed at 9.30pm

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Chairman