

DRAFT MINUTES – TO BE CONFIRMED
SCOLE PARISH COUNCIL

**Minutes of the Parish Council Meeting held on Tuesday 16 June 2009
7.30 pm at Scole Primary School**

Present: Cllrs G Moore(Chairman) , Mrs P Fisher, R Franklin, A Frith, Mrs C Moore, R Philpot and Mrs S Redgrave

In Attendance: Mrs M Cook (Clerk to the Council)
District Councillor Mrs J Wilby and 2 members of the Public

1. **To receive & accept apologies for absence**
Apologies received and accepted from Cllr Mrs J Jones
2. **To receive declarations of interest in items on the agenda**
There were no declarations of interest.
3. **To confirm the minutes of the previous meeting**
The minutes of the Annual Parish Council meeting held on 12 May 2009 having previously been circulated to all Members, were confirmed and signed by the Chairman.
4. **To report any correspondence or action, for information purposes, arising from the minutes**
497/8 At the suggestion of Councillors, I intend to bring the request from Diss Responders to Council on the anniversary of the original donation
497/9 Letters have been sent to Parishioners, wishing to become Allotment holders, should the Council find a suitable location.
I have been in touch with Mr Tunmore who owns land behind the Old Greyhound PH and had initial discussions. I am waiting for him to come back to me.
Works rubbish at the end of Reeve Close has been moved.
Following Councillor G Moore's comment that the information sent to us regarding speeding in Bungay Road was based on the wrong area, new information has been received which does show over half the traffic in Bungay Road travels over the speed limit.
498/10
Scole Affordable Housing
I have received an e-mail from Abi Dennington-Price, an a copy of the criteria cascade, which evidently does get discussed with the Parish in part, to fill in the blanks, prior to renting of the properties.

With reference to previous minutes, letters of thanks have been received from the three churches in respect of the Council donations made towards the upkeep of the churchyards.
5. **To adjourn the meeting to receive**
 - a) **residents questions or comments**
Resident in attendance were concerned about the qualification criteria for the Affordable Housing
 - b) **reports from District Councillor & County Councillor**
District Councillor report covered the streamlining of meetings and restructured management at South Norfolk to facilitate expenditure cut backs.

County Councillor joined the meeting during the last item

Mr Martin Wilby was welcomed by the Chairman to his first meeting with Scole PC as County Councillor. The Councillor paid tribute to his predecessor, and said he had already been contacted

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by Cllr Redgrave re Low Road, Billingford. He had spent the week training in the ways of the County, and found it not dissimilar to District. He had attended his first Full Council meeting.

6. **To re-convene the meeting**

The meeting was re-convened at 8.00pm

7. **To receive the Clerk's report including the following:**

a) Affordable Housing. This had been covered under item 4, but the Clerk was asked to arrange for Abi Dennington-Price to attend our next meeting to answer questions on the Housing Need in Scole and the cascade criteria.

b) Allotments had also been covered under item 4, but Councillors were asked to keep the Clerk informed of possible sites.

c) Traffic Count on Bungay road. Purely as a matter of information the Clerk reported that a seven day automated traffic count would cost £450 + VAT.

d) Police had reported that the three priorities decided on at the last SNAP meeting were all based in Diss, and the next SNAP meeting would be on 15 October 2009 at Diss Corn Hall.

8. **To discuss the post of Village Ranger**

Discussion on the post which had now been in place a year was all very positive, and Councillors decided unanimously to continue the post. Council also expressed a wish that Mr Buckle continue in the post, and the incumbent having been asked earlier, was told that he was also happy to continue. The Clerk was asked to send a letter to Mr Buckle. The post grade will be discussed at the next meeting in closed session.

9. **To discuss and progress the Parish Plan**

Cllr C Moore reported that work was in progress, and the basic results would be available in time for the Fete. It was agreed that the Action Plan would necessitate a separate Council meeting devoted solely to that item.

10. **To discuss and plan the Council action at the Fete**

Council members had taken exception to the tone of the last Fete minutes and a letter had been sent to the Secretary of the Fete committee. It was requested that all Councillors would attend, and the Stall would be set up from 10.00am onwards.

11. **To discuss the final location of the Scole Noticeboard**

The noticeboard would be erected on the War Memorial side of Bungay Road, on the grass by the footpath, but giving due consideration to the visibility for traffic at the road junction.

12. **To receive and discuss items from Parish Councillors**

- Road surface on Bungay Road already starting to wear
- Renovation of War Memorial seat required
- Sign at T-junction of Norwich Road and Scole Bridge still needs attention
- Up to date minutes required for noticeboard
- Notification seen that New Road was to be repaired (wef 22/06/09)
- Possibility of land for allotments behind Crossways PH (access queried)
- Credibility of Council within the community must be raised
- Residents in Upper Street, Billingford have complained about speeding in that part of the village.
- Bushes on south side of Bungay Road opposite Tanglewood, overhanging road need trimming back. Highways to be contacted by Clerk
- Low Road, Billingford information had been passed to County Councillor, and includes inconsiderate parking by vehicles near to junction, condition of road and speeding. Highways to be contacted by Clerk.

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- Silver birch trees on right hand side of Ransome avenue at junction with Reeve Close are in need of being trimmed.
- Homewatch concerns over con-men supposedly selling alarms door to door, but turned out to be they were genuine, but the goods they were selling were very overpriced. Concerns about unsolicited vendors in a Homewatch area.
- Neighbour dispute at Crossways PH, but this is not a Parish Council function and must be left to the District Council
- Sports day at the School on 14 July for which the Council pays for a scroll which is awarded. Chairman to try and attend. Cllr Fisher to get more details.
- Cllr Pitt Pladdy to receive a letter of appreciation of his work with this Council
- Councillor internet expenses to be brought to next agenda
- After initial brief assessment the Bungay Road assessment shows 85th percentile speeds of 36.2mph one way and 36.1mph the other way. Further examination to follow.

County Councillor and District Councillor left the meeting

13. **To consider planning applications as notified by South Norfolk Council**
None received.
14. **To a) confirm payment of accounts presented at the meeting, and note bank balances** The schedule of payments, circulated to Members was discussed, bank balances noted, and it was **RESOLVED**, that payment of the accounts totalling £3,509.59 be authorised.
15. **To receive and adopt the accounts for the year 2008/2009**
Copies of the analysis of receipts and payments having been circulated and questions answered it was proposed and unanimously agreed that the accounts for the year 2008/2009, having been internally audited, were adopted. Having been discussed the Chairman signed the Annual Return and Governance Statement on behalf of the Council.
16. **To confirm the appointment of the Internal Auditor for the ensuing year**
It was confirmed that J. Hunt, having expressed a willingness to continue, be appointed as Internal Auditor for the ensuing year.
17. **To receive a report from the Trustees of Scole Community & Playing Fields**
The next meeting of the Trustees was scheduled for 01 July 2009.
This year the Playing Fields celebrates its 50th anniversary and there will be a number of events.
An attempted break in at the beginning of June was reported to the Police.
18. **To receive any verbal report of Accidents within the Parish**
None reported
19. **To receive details of correspondence received, not dealt with elsewhere**
 - Norfolk Planning Conference covering topics of ‘Planning & Biodiversity’, ‘Planning Aid’ and Housing in Norfolk. Thursday 18 June 2009 10.00 – 3.30pm Swaffham Assembly Rooms
 - Hospital Open Day (NNUH) Saturday 27 June 2009 10.00am – 4.00pm
 - Invitation from NALC to join with representatives of town & parish councils to a ‘meal with speakers’ (Topic - ‘Communities can live happily together’) at Rasputin Restaurant, Swaffham on Monday 20 July 2009 at 6.00pm for 7.00pm at £15.00 per head
 - Invitation to South Norfolk Alliance Annual Conference and the launch of the Sustainable Community Strategy Delivery Plan for South Norfolk 2008 – 2011. Wednesday 15 July 2009, 10.00am – 1.30pm at Poringland.
 - Wind Week – 13th to 21st June, 2009.

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Invitation from Enertrag to visit North Pickenham Windfarm (comparable in size to Tivetshall) on Friday 19 / Saturday 20 June 2009. Tours every half hour between 10.00am and 4.00pm

- Information from Saffron Community Foundation inviting applications for grants from Community groups
- South Norfolk Alliance Election of Parish/Town Council Representative to Board. Ballot paper and candidate information enclosed. Please indicate your choice and hand ballot paper to the Clerk who will respond on the basis of a majority decision.

The meeting closed at 9.50pm

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Chairman