



**To all members of the Council**

You are hereby summoned to attend a meeting of Scole Parish Council at Scole Primary School on Tuesday 16<sup>th</sup> March 2010 at 7.30pm. The public and press are welcome to attend.

**Agenda**

1. To consider accepting apologies for absence
2. To approve the minutes of the last council meeting
3. To record declarations of interest from members in any item to be discussed
4. Adjourn the meeting to allow public participation

- 4.1. Parishioners questions or comments
- 4.2. Reports from District & County Councillors

5. Re-convene the meeting
6. To receive the Clerk's Report

6.1. O/s actions from last meeting:

6.1.1.1.	Cllr. RP	1	Complete funding appl. For SNDC for Parish Plan
6.1.1.2.	Cllr. CM	4	Print and post/deliver Parish Plan
6.1.1.3.	Cllr. RP	5	Contact Post Horn for printing & dist. costs of PP
6.1.1.4.	Cllr. PF	9	Make enquiries about a key safe at the school
6.1.1.5.	Clerk	11	Draft a general letter for litter in Thelveton
6.1.1.6.	Clerk	12	Contact Dog Warden at SNDC

6.2. Police Statistics

**7. Finance**

7.1. Barclays Bank Plc Accounts Balances @ 8<sup>th</sup> March 2010 (Statement of Accounts)

7.1.1. Community Account	£4,757.98 CR
7.1.2. Reserve Account	£4,382.87 CR
Total	£9,140.85 CR

**8. Account Payments**

8.1. A Pullen, Wages	March salary + 9 hours CiLCA	£288.71
8.2. A Pullen, Expenses	Expenses	£192.71
8.3. SNDC	Dog Bin Emptying 09/10	£511.74
8.4. EON	Utilities (SO)	£95.08
8.5. Pearce & Kemp	Street light maintenance	£105.80
8.6. Pearce & Kemp	Increase to Standing Order (Feb & Mar 10)	£4.50
8.7. Scole Primary School	Hire for PC meetings	£20.00
8.8. HMRC	Q4 Tax	£339.40
8.9. Viking Direct	5 x Storage (shared with W & B)	£21.43



8.10.	Norfolk Pension Fund	Pension 17.2%, Sep09–Mar10	£381.75
8.11.	Norfolk RCC	Subscription	£15.00
8.12.	V Buckle	February salary	£143.17
Total			£2,119.29

**9. To consider the renewal fee for NRCC £15**

**10. To discuss the dog bin for Karen Close - All**

**11. To sign a letter increasing the P & K Standing Order from £103.55 to £105.80 each month – Signatories**

**12. To re-discuss the adoption of the phone boxes following changes by BT**

**13. To discuss and adopt the Financial risk assessment and Internal Review Procedures – Cllrs. SR & RF**

**14. To discuss and adopt a Complaints Policy – All**

**15. To discuss the Finance Group and the condition and value of the village assets – Cllrs. SR & RF**

**16. To re-confirm a third payment for the Thelveton milestone (approx. £178.25) - All**

**17. To discuss the Norwich-Long Stratton Bus Stop Infrastructure Improvement**

**18. To receive and discuss an update from the SCC & PF - Cllr. PF**

**19. To discuss the roundabout at Reeve Close – Cllr. PF**

**20. To discuss and adopt the NALC Training Policy – All**

**21. Discuss and agree a date for the Annual Parish meeting - All**

**22. To receive and discuss an update on Bungay Road, Scole – All**

**23. To receive and discuss an update on the Parish Plan – Cllr. CM**

**24. TO discuss an update on the grass cutting agreement in Scole – Cllr. SR**

**25. To discuss an overflowing ditch at the rear of the properties 1-19 Ransome Avenue – Cllr. PF**

**26. To discuss the insurance for the Community Centre and Playing Field – Cllr. PF**

**27. To receive any verbal report of accidents within the parish - All**

**28. To consider new & o/s planning applications:**

28.1. 2010/0004, Land at bridge Rd, Scole – proposed new dwelling - Ongoing

**29. To receive and discuss items from Parish Councillors**

**30. Correspondence received: (Information file, unless otherwise specified)**

30.1. SNDC, Electoral Register Monthly Changes for March - Clerk

30.2. NALC, Local Government Review, <http://www.edp24.co.uk/content/edp24/default> - Online

30.3. SNDC, [www.communities.gov.uk/publications/localgovernment/decisionunitarynorfolk](http://www.communities.gov.uk/publications/localgovernment/decisionunitarynorfolk) - Online

30.4. NALC – Please speak to the Clerk for login details and password

30.4.1. LAIS 1293 – Planning Application Consultees List

30.4.2. LAIS 1294 – improving Planning Engagement with Consultees

30.4.3. LAIS 1295 – Development Management

30.5. NCC, Street lighting - part night lighting implementation – Info. file

30.6. County Cllr. James Bremner – Correspondence re. NCC Night lighting - see 21.5

30.7. Diss 1<sup>st</sup> Responders – Info. file

30.8. SNDC, Scole Recycling Centre signage

30.9. Local Government Employers (LGE) LGE Focus - Collective Bargaining <http://email.lge.gov.uk> – Online

30.10. LGE, Employment relations bulletin 561, <http://email.lge.gov.uk/t/50527/6470942/8047/0/> - Online

30.11. NALC, Funding Opportunity, Peoples Millions 2010

30.12. NRCC, COMMA Funding opportunity



- 30.13. NALC, Free opportunities for rural unemployed
- 30.14. Resident, Report of pot holes in Scole Common – Reported to Highways, Ref 207519
- 30.15. SNDC – Play area information day at Wortwell Comm. Centre – Not printed
- 30.16. Resident, Report of pot holes in Ransome Avenue – Reported to Highways, Ref 207625
- 30.17. SNDC, BT Meeting note – BT Phone Box Adoption programme – Agenda item
- 30.18. LAKES, Landscape Specialists
- 30.19. NCC, A140 Scole – Scole Bypass Surfacing (020210)
- 30.20. NCC, A140 Scole – Scole Bypass Surfacing (240210)
- 30.21. The Energy Saving Trust, Green Communities
- 30.22. Voluntary Norfolk, Networking event, Celebrating Success, 19<sup>th</sup> March 2010
- 30.23. NALC:
  - 30.23.1. *Executive Committee, South Norfolk District*
  - 30.23.2. *Standing orders for local councils*
  - 30.23.3. *Gypsy and traveller conference, Monday 22<sup>nd</sup> March 2010*
  - 30.23.4. *Initial training for clerks and councillors*
  - 30.23.5. *Employment Matters 31<sup>st</sup> March 2010 (10.00am – 3.00pm)*
  - 30.23.6. *Chairmanship and engagement*
  - 30.23.7. *Norfolk Link*
- 30.24. Pearce & Kemp, February statement – Clerk
- 30.25. Pearce & Kemp, February account – Clerk
- 30.26. HMRC, Employer pack – Clerk
- 30.27. SNDC, Notification that planning application for Eye wind turbines received
- 30.28. Barclays, On line access for Clerk - Clerk

Copies of correspondence will no longer be automatically forwarded on. Please contact the Clerk if you are interested in receiving any of the information listed? I am pleased to provide paper copies of online articles, as required?

**31. To receive items for the next Agenda**

**32. Date and time of next meeting** – Tuesday 20<sup>th</sup> April 2010 at 7.30pm